Parents and Citizens Association
Birrong Public School
132 Auburn Road, Birrong NSW 2143

Minutes of P&C General Meeting
Wednesday, 6th May, 2015 at 6pm

Opening: The Meeting opened at 6:12 pm.


Apologies: Jenny S, Kim Mck, Svet B., Melanie D, Jude M.

Previous Minutes: Read and passed. Moved by Ammarah R, Seconded by Anne F.

Business Arising:
1. Bank Accounts and Signatories: Currently the P & C bank account has one authorised Signatory (Sandra H.). As member of the executive Rana L., Ammarah R., and Rahnuma A. Agreed to become the other three signatories. On Friday (08.05.2015) CBA will be updated with copy of the recent AMG minutes and specimen of the three new signatories.
   Term Deposit: Committee agreed to wait before redepositing for a new TD till the time of the payment for the COLA is specified.
2. COLA & Funding grant-Sandra H and Fiona J together will pursue the next stage of the grant.
3. Voluntary Contributions: Rana to finalise letter and forward to Fiona.

Correspondence In: Fundraising and Amazing Me pamphlet.

Correspondence Out: Letter of Thanks yet to be sent to Barbara Perry MP, for her help with the grant.

Business Arising from Correspondence: Amazing Me: This program was successfully run at the school a few years ago. Children and parent sessions focussing on growing up, focussing on physical and emotional changes that children go through. The meeting discussed tentatively booking session in term 4 and scopeing level of interest from parents.

Treasurers Report:
1. Remaining Balance in bank A/C as of end of April - $78,657.46 Cr.
2. 2014 Audited accounts & 2015 executive committee contacts provided to P & C Federation
3. ACNC detail updated for 2015 President and Treasurer. ACNC has asked to view Birrong P & C constituency documents. It may be found in Room#18.

Principal’s Report:
- Dentist Visit to school rescheduled to Term 4 (previously Term 3)
- Students urged to have raincoats in their bags. Students allowed to wear gumboots during heavy downpours but should have their school shoes and socks in bags.
- Long term leaves will be recorded as absence. However, parents who need
exemption in certain circumstances must have a meeting with the Principal on a case to case basis.

- The school will not further allow any student to participate in an excursion without a signed permission note, even if payment made online.
- School New COLA a Wagga Wagga based company offering a curved COLA is likely to be the preferred candidate. As well as building the new COLA, they are offering to dismantle the existing cola and reinstall it at the back playground. The company can start during school holidays in July and they will not charge for any time overrun.
- The school is in process of recruiting to fill the vacancy for Ms. Sedges’ position.
- Kaela G from year 6 going to Sydney South West Soccer. Registration fee $170. It was agreed that the P & C will cover costs.

General Business:

1. Mrs. Devine proposed to get a coffee machine during coffee n chats to attract more parents and carers with a view to increasing communication. Need more adept handling of the coffee machine.
2. Mr. Sperling and Ms. Devine are in charge of community liaison activities (previously Cameron).
3. Feedback from Peddlars Parade and Spring Fair Committee: No parents will be permitted to purchase while children at purchasing items at the Peddlars Parade. Volunteers are still needed for both Spring Fair and Peddlars Parade.
4. Fundraising Opportunities and Priorities: Rana mentioned now that COLA funding appears secure there may be an opportunity to focus on other priorities. Also there may be an opportunity to try other funding raising opportunities including father’s day activities or movie night. Also auctioning students art work (individual canvas, class canvas) was suggested. The committee will continue to discuss these options.
5. Suggested if parents could have the option to provide electronic permission to excursions in near future, it might save time on both sides.
6. Pari raised concern about access to the school in Hill Rd after the recent rain, the build-up hinders access to and out of school. The school will follow up this concern as it is an access issue for students and parents.

New P & C email: birrongpandc@hotmail.com
All correspondence will now be sent from and to this email.

Date of next meeting Week7 Term3 Wednesday 3rd June 2015 at 6pm
Meeting ended at 7:30 pm